

## **Royalton Fire District 1 Prudential Committee Meeting Minutes**

**Wednesday, May 12, 2021 7 pm Via Zoom**

**Present:** Theron Manning, Don Lovejoy, John Dettwiler, and Judy Hayward

**7:05 PM Call to Order**

**Agenda Changes - none**

**Public Comments- none**

**Minutes of March 24, 2021 meeting**

Motion to approve the minutes was made by John Dettwiler with a second to the motion from Don Lovejoy. **Motion carried unanimously.**

**Chairman's Remarks**

There was a small water leak at a property on South Windsor St. The meter needed replacing and has been replaced. The water line is owned by the property owner from the Main to the property. Arthur Pettengill installed a line. Judy will research whether there is documentation about this connection. There is also a group of mobile homes that may have been treated similarly. Responsibility of the line will come up for discussion at some point. Should we be proactive? Theron thought he would like to have Naomi assess our needs in that area. He will try to find out what upgrades in that area might cost. We have not charged an out of district fee for a long time. There used to be a tax that was later added to the water rate. It was tied to the benefit of fire protection. He reminded everyone that the bid opening is May 21 at 2 pm. Judy will be in the office with Theron and Tim Knapp, PE, Dufresne. It will be broadcast on Zoom.

**Update on Kent's Ledge Signs**

Peter has completed the signs. The committee expressed its thanks to him for the project. There is a bit of confusion about the elevation numbers; they could be construed as distance numbers. John Dettwiler will speak with Peter about how we might correct the confusion.

**Water Superintendent Report- passed over.**

**Administrative Assistant Report**

Judy presented the water reports. We produced 2,519,510 gallons in April 2021. This is a 119 percent increase over April 2020. 83,984 gallons was the average daily production for the month, and the peak usage was 94,310 gallons.

She has not seen the draft FY 2020 audit yet; she will reach out to Samantha Ruggles.

Judy has been working on the spring billing. She has invoiced around \$81,000 and has about 33 accounts left to invoice. She is removing some small amounts of interest that she added in error in January. She is also updating statements for delinquent accounts. She expects that we will invoice for somewhere around 4.7 million gallons.

She has started drafting the proposals for the Senator Sanders project inquiry. Theron feels we should refine the request and the board should approve them before Judy send them in because if funded, there are financial obligations that we incur. Judy will confirm the due date.

The following are the totals for the Work Orders:

Water \$4,210.14

Fire \$2,757.65

Rescue \$5,673.37

Don Lovejoy made a motion to pay the bills with a second to the motion from John Dettwiler.

**Motion carried unanimously.**

We adjourned the meeting at 7:50 pm.

**Respectfully submitted,**

**Judy L. Hayward**

**Administrative Assistant**